DOI and URL Flowchart For CMCC Nursing Students

Use the flowchart below to determine when to include DOI’s, URLs, or database information for your reference citations. The notation “Ex: 1, 2 …” refers to a few relevant examples in Chapter 7 of the 6th ed. of the APA Publication Manual (see also pp. 188-192).

**IMPORTANT INSTRUCTIONS:**
- Always check your paper or project guidelines for all of your papers.
- Always follow your instructor’s requirements. (The following is a separate process that your faculty may require that is different from the rest of this flowchart and is **NOT** your bibliography/References citation list)
  - If you are supposed to send URLs of the articles you found including EBSCO or ProQuest, mail the article to yourself first.
  - Then click on the link that is part of the email you received and paste it (and all of the others) into a word document or into your email
  - Send the word document or email to your instructor.

**Flowchart:**

- **Start**
  - **Do you see a DOI?**
    - **YES**
      - Include the DOI preceded by http://dx.doi.org/. Example: http://dx.doi.org/10.1080/13698570601008222
        - Ex: 1, 2, 5, 24, 39
    - **NO**
      - **Did you read a print version?**
        - **YES**
          - Do not include a URL (or DOI) because there isn’t one. Follow the instructions for print resources using the following Ex: 1, 2, 5, 24, 39
        - **NO**
          - **Did you read or download your material using an online database?**
            - **YES**
              - Include the document URL (called a durable URL). You can find it on the citation page. Retrieved from http://search.proquest.com/docview/1554496324?accountid=40168
                - Ex: 16(b), 17, 40, 41, 62
            - **NO**
              - Include (a) the full URL or (b) the site’s homepage URL (whichever takes you to the source more reliably). Ex: 8, 9, 11, 20, 21, 29, 31, 37, 47, 48, 50, 54, 55, 74-77